Sinhgad Technical Education Society's

SKN Sinhgad School of Business Management

Criterion 1: Curriculum Aspects

Summary Sheet of Documents Related To

Structured Feedback Received on

Academic Performance and Ambience of

the Institution

Academic Year 2022-2023

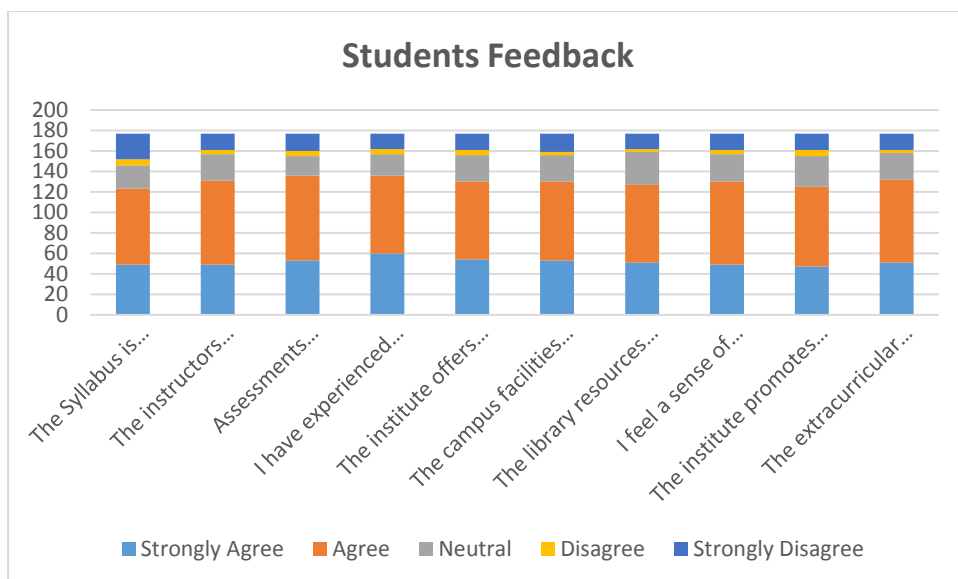| Sr.No.	Particulars
1.	Feedback Form : 1. Students 2. Alumni 3. Parents 4. Employer 5. Teachers
2.	Feedback Analysis Report on MBA Curriculum 2021-2022 Students, Teachers, Alumni, and Employer

Feedback Collection Report

Sr. No.	Stakeholders	No. Of Stakeholders
1	Students	177
2	Alumni	51
3	Parents	30
4	Employers	26
5	Teachers	20

Scale of Analysis

Scale	Interpretation
1	Strongly Disagree
2	Disagree
3	Neutral
4	Agree
5	Strongly Agree

Analysis Report on Student's Feedback

Sr.No.	Rating / Particulars	5 Strongly Agree	4 Agree	3 Neutral	2 Disagree	1 Strongly Disagree
1	The Syllabus is relevant and up-to-date	49	74	23	6	25
2	The instructors effectively communicate the course content.	49	82	26	4	16
3	Assessments (assignments, quizzes, exams) are fair representations of the syllabus covered.	53	83	19	5	17
4	I have experienced improvement in my learning and academic skills during my time here.	60	76	21	5	15
5	The institute offers adequate academic resources such as libraries, labs, and online databases	54	76	26	5	16
6	The campus facilities are well-maintained and conducive to learning.	53	77	26	3	18
7	The library resources meet my academic needs.	51	76	32	3	15
8	I feel a sense of belonging and community within the institute.	49	81	27	4	16
9	The institute promotes a culture of diversity and inclusivity.	47	78	30	6	16
10	The extracurricular activities contribute positively to my overall experience.	51	81	26	3	16

Students Feedback

Legend: ■ Strongly Agree ■ Agree ■ Neutral ■ Disagree ■ Strongly Disagree

Analysis Report on Alumni Feedback

Sr.No.	Rating / Particulars	5 Strongly Agree	4 Agree	3 Neutral	2 Disagree	1 Strongly Disagree
1	The academic programs provided a strong foundation in the relevant field of study.	22	27	2	0	0
2	The instructors effectively communicated the course content.	31	19	1	0	0
3	The assessments (assignments, exams, projects) were aligned with the learning objectives.	20	29	2	0	0
4	Timely and constructive feedback on academic performance was available	22	26	3	0	0
5	The workload was manageable and conducive to learning	17	26	8	0	0
6	The campus facilities were conducive to a positive learning environment	26	25	0	0	0
7	The institute's library and resources supported your academic needs.	27	22	1	0	1
8	The institute fostered a sense of community and collaboration among students.	26	24	1	0	0
9	Extracurricular activities and events enriched your overall experience.	27	20	4	0	0

Alumni Feedback
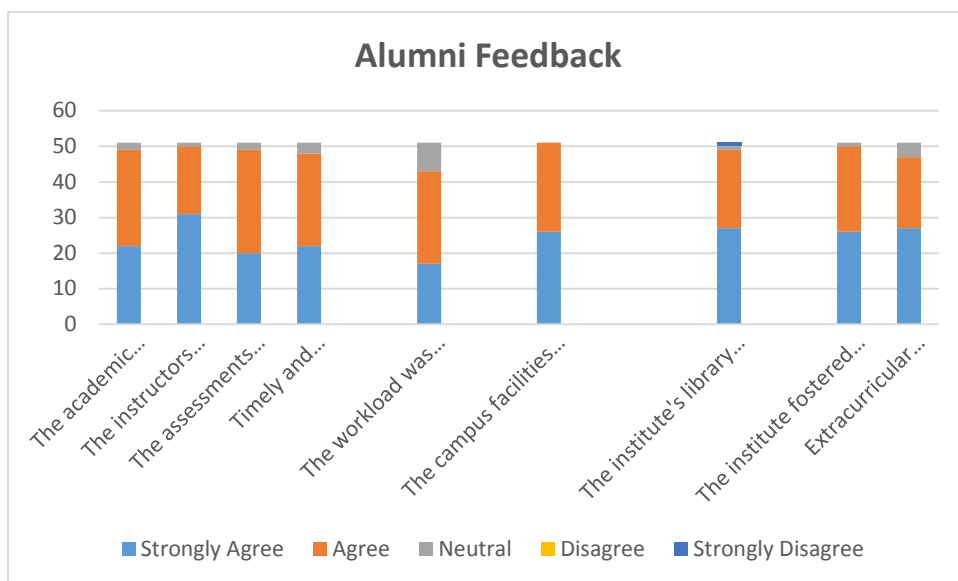
Analysis Report on Parents Feedback

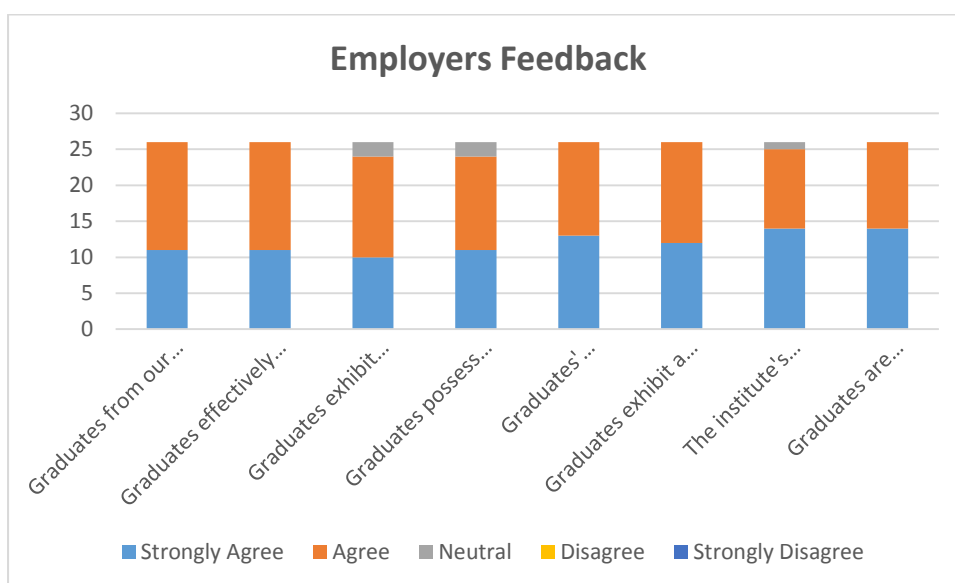| Sr.No.	Rating / Particulars	5 Strongly Agree	4 Agree	3 Neutral	2 Disagree	1 Strongly Disagree
1	The syllabus content is relevant and up-to-date.	23	6	1	0	0
2	The instructors effectively communicate the syllabus content	6	24	0	0	0
3	The assessments (assignments, quizzes, exams) are a fair representation of the syllabus covered.	1	28	1	0	0
4	The workload is reasonable and appropriate for the student grade level.	21	9	0	0	0
5	Students receive timely and helpful feedback on their academic performance.	5	25	0	0	0
6	The campus facilities are well-maintained and conducive to learning.	30	0	0	0	0
7	The library resources meet the students' academic needs	26	4	0	0	0

8	The institute promotes a culture of diversity and inclusivity.	10	20	0	0	0
9	The extracurricular activities contribute positively to the students overall experience.	18	12	0	0	0
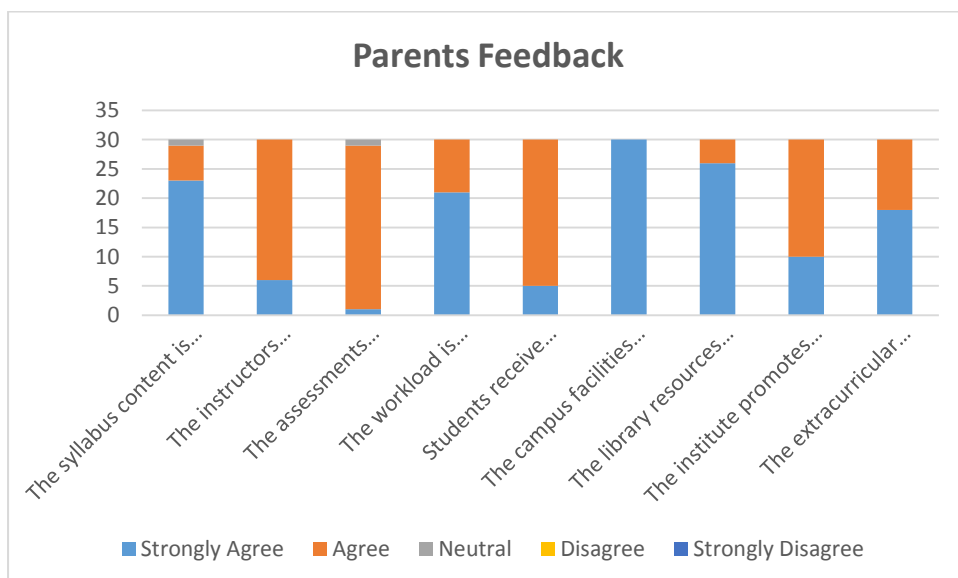
Analysis Report on Employers Feedback

| Sr.No.	Rating	5 Strongly Agree	4 Agree	3 Neutral	2 Disagree	1 Strongly Disagree
	Particulars					
1	Graduates from our institute demonstrate a strong understanding of their field's core concepts.	11	15	0	0	0
2	Graduates effectively apply theoretical knowledge to practical situations.	11	15	0	0	0
3	Graduates exhibit strong critical thinking and problem-solving skills.	10	14	2	0	0
4	Graduates possess relevant technical skills required for their roles.	11	13	2	0	0
5	Graduates' communication skills, both written and verbal, meet industry expectations	13	13	0	0	0

		5	4	3	2	1
6	Graduates are well-prepared for professional challenges due to their exposure during their education.	12	12	2	0	0
7	Graduates exhibit a strong work ethic and adaptability	12	14	0	0	0
8	The institute's emphasis on ethics and professionalism reflects in the behavior of graduates.	14	11	1	0	0
9	Graduates are equipped with teamwork and collaboration skills.	14	12	0	0	0

Analysis Report on Teachers Feedback

Sr.No.	Rating	5 Strongly Agree	4 Agree	3 Neutral	2 Disagree	1 Strongly Disagree
	Particulars					
1	The institute provides adequate support for maintaining high academic standards.	14	6	0	0	0
2	I am able to effectively facilitate students' understanding of course materials.	12	8	0	0	0
3	The assessment methods I employ align with the course objectives and promote comprehensive learning.	12	8	0	0	0

4	Timely and constructive feedback on students' academic progress is a regular practice in my teaching.	16	3	1	0	0
5	The institute encourages innovative teaching methods and pedagogical approaches	14	6	0	0	0
6	The institute's infrastructure and resources support effective teaching and learning.	15	5	0	0	0
7	The available research facilities, including the library, adequately meet my professional needs.	14	5	0	0	0
8	Collaborative interactions among faculty members are actively promoted within the institute.	14	6	0	0	0
9	The professional development opportunities and workshops contribute positively to my growth as an educator	16	4	0	0	0
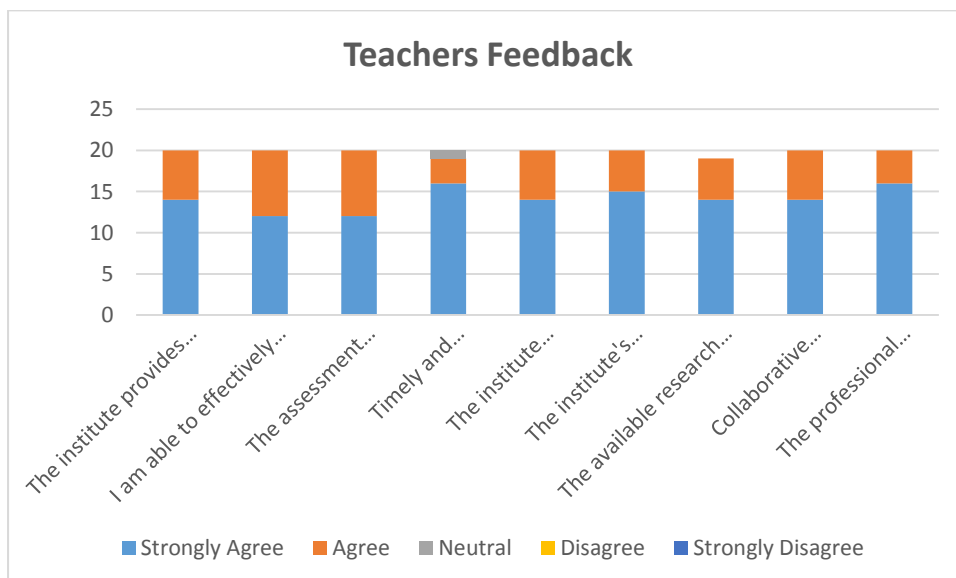
Teachers Feedback

FEEDBACK PROCESS & ACTION TAKEN REPORT
(ACADEMIC YEAR 2022-2023)

Feedback Process & Analysis:

The SKNSSBM Institute has its Stakeholders feedback policy and receives feedback from various stakeholders namely Students, Teachers, Employers, Alumni. This feedback for a comprehensive understanding of institutes academic performance and the overall ambience.

Objective:

1. To identify areas for improvement and refine their educational offerings.
2. To enables institutes to tailor their teaching methods and curriculum to better meet the needs of students.
3. To adapt according to changing trends and needs in education.
4. To understand how well institute is preparing students for the job market.
5. To ensure graduates are equipped with the skills and knowledge required by employers.
6. To track the success of their graduates and use alumni input to improve future experiences for current students.
7. To identify factors that contributes to a positive learning environment.

Process for Feedback Collection:

The institute employs a structured feedback process that involves distributing hardcopy forms as well as Google forms to all stakeholders, encompassing academic performance and ambience of institute curriculum-related parameters. Each stakeholder evaluates these parameters using a predefined scale. If any stakeholder seeks further clarification, we promptly address their queries. Once the feedback is gathered, we meticulously analyze it and present the findings using visual representations. By interpreting the graphical data, we gain insights into areas that warrant enhancement, enabling us to focus our improvement efforts effectively.

Action Taken Report:

Stakeholder	Suggestions	Action taken
Students	Need More Presentations, Use practical Approach while teaching	In our assessment of multiple subjects we opted for presentation as one of the methods for concurrent evaluation.
	Increase Placement related activities	Institute has initiated GTT and Rubicon training, along with TCSion certification,

		to enhance student placement opportunities.
	Try to develop industry oriented syllabus	The institute has taken proactive steps to provide students with industry-relevant skills through supplementary certification courses. These courses, including Financial Modeling, Advanced Competency Mapping, and Risk Transfer through Product Development, are designed to align closely with industry demands. Furthermore, the institute has orchestrated guest lectures featuring industry experts who delve into topics like Decoding Salary Structures, Negotiation Skills, Barclay Life skills Outline, BSE Training - Crypto Currency and derivatives, Workshop on Negotiation Skill, GTT-Training (Soft Skills), Technical Analysis basics etc. The annual alumni meet serves as an occasion to facilitate interactions between successful alumni, currently occupying prominent positions in various industries, and the students. This interaction allows for the exchange of valuable insights and expertise. In line with fostering an entrepreneurial mindset, the institute has introduced an Entrepreneurship Series. This series aims to nurture and enhance students' entrepreneurial acumen, encouraging them to think innovatively and embrace an entrepreneurial spirit.
	Require more projects, orals	For subjects such as Business Research

	and practical oriented assignments.	Methods, Economic analysis for Business Decisions and Competency-Based Human Resource Management, we have introduced group projects, field work which is combination of economics and marketing and model development assignments as concurrent evaluation methods for students.
	Offer some extra certification courses for HR and Finance students	The institute has introduced additional certification courses for HR and Finance students, including Advanced Competency Mapping and workshops focused on Competency Mapping and Assessment, as well as Financial Modeling and Risk transfer through product development for finance students
Alumni	Try to focus more on extra certification courses	The institute offers a variety of certification opportunities, encompassing TCSion, GTT training, Rubicon training, Advanced Competency Mapping, specialized workshops centered around Competency Mapping and Assessment, Financial Modeling, and the strategic aspect of Risk Transfer through Product Development etc. Beyond these offerings, the institute orchestrates orientation programs designed to amplify awareness regarding SWAYAM courses. Furthermore, the institute has established a memorandum of understanding (MOU) with Excel R for certification courses, which has proven highly beneficial. A considerable number of students are actively engaging

		in and successfully completing these certification courses.
	1.Incorporate some practical oriented courses 2. Application oriented content should be the part of syllabus 3. Redesign the syllabus which will focus more on soft skill rather than theoretical concepts	Being affiliated with a university, our institute aligns with the university syllabus. To infuse a practical orientation into our curriculum, we have introduced specialized courses such as Advanced Competency Mapping, Financial Modeling, and Risk Transfer through Product Development for our students. In addition to this initiative, we have effectively conveyed the same message to the university's syllabus design department. We have shared our suggestions, which resonate with our focus on practical learning, with the faculty members who are actively engaged in the process of shaping the university syllabus.
	Try to increase industry exposure of students	In certain subjects such as Business Research Methods, Economic Analysis for Business Decisions, and Competency-Based Human Resource Management, our approach to concurrent evaluation involves incorporating group research projects, fieldwork experiences, and model development. Moreover, as part of our efforts to enhance students' practical skills, we integrate certification courses like Advanced Competency Mapping in which we have integrated a valuable industry-oriented aspect by providing

		students with 45 hours of industry projects, seamlessly integrated into the syllabus of relevant courses.
	provides proper guidance in terms of students area of interest	In order to offer guidance aligned with students' individual interests, we have initiated a Competency Mapping process for first-year MBA students. This endeavor assists them in making informed decisions regarding their chosen specializations.
	Add some courses which focus only on improving Communication skill	The institute has developed and introduced a Communication Skills course specifically tailored for MBA Semester II students.
	Along with regular syllabus organize some guest lectures, workshops ,webinar for the students which develops sense environmental sustainability and CSR	The institute arranged a variety of entrepreneurship lecture series under the theme "Rural Business Venture: Exploring Innovation & Prosperity." Additionally, a dedicated B-plan event was hosted, spotlighting rural entrepreneurship. In parallel, the institute actively engages in environmentally conscious initiatives including tree plantation drives, cleanliness campaigns, and "Best from Waste "activity. These endeavors foster a strong commitment to environmental sustainability and corporate social responsibility (CSR).
Teachers	Try to encourage students for research activity	Faculty members have commenced collaborative research paper writing with students, fostering an environment that motivates and engages students in research endeavors.

Parents	Along with along with academic also focus on extracurricular activities	The institute arranges diverse sports, cultural events, and management games to engage students. Additionally, there is a consistent encouragement for students to actively participate in extracurricular activities organized by other colleges.
Employers	Encouraging more interactive learning experiences can enhance their comprehension and retention like group discussion and Group Project	In various subjects we considered Group discussion board activity and Group projects as a part of their Concurrent evaluation method
	Promote case-based learning which will help students bridge the gap between theory and practice.	For several subjects, we have incorporated Group Discussion board activities and Group projects as integral components of their concurrent evaluation approach.
	Establish a feedback mechanism where students can provide input on teaching methods	At the conclusion of each semester, we gather feedback from students to identify any gaps in teaching and learning.
	Increase the emphasis on hands-on projects and practical application of concepts can help students develop problem-solving skills that are crucial in real business environments	We aim to provide students with practical experience through diverse concurrent evaluation techniques, including individual projects, group projects, model development, and fieldwork.
	In syllabus include some courses on leadership development, as well as include some workshops and case studies which can equip students with the	The institute offered a Leadership and Succession Planning course for students. Moreover, for every event, faculty members engage students in forming various groups and designate group leaders for different event activities. This

	skills they need to become effective and ethical leaders.	approach equips students with the essential skills to emerge as capable and principled leaders.

Dr. Prachi Pargaonkar

Director

SKN Sinhgad School of Business Management

S. K. N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT

Sinhgad Institutes (Approved by AICTE, Recognised by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University)

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Prof. M. N. Navale M.E. (Elect.) MIE, MBA **Founder President**	**Dr. (Mrs.) Sunanda M. Navale** B.A., M.P.M., Ph.D. **Founder Secretary**	**Dr. Prachi Pargaonkar** M.Com., Ph.D., FCA **Director**

Grievances Redressal Committee

Minutes of the meeting for Student Grievances Redressal Committee held on 04-07-2023

Members:

1	Chairman	Dr. Prachi Pargaonkar	Director, SKNSSBM	
2	Core Members	1.Dr. Yatin Bokil 2.Dr. ShalakaSakhrekar 3. Dr. D.P.Rane 4.Dr.Sadhana Ogale	Teaching Staff	
3	Students	1.Vinaya Aphale 2.Sahil Deshpande 3.Nikita Gullapalli 4.Omsai Komawar	Students Representative	

Points discussed:

1. A Special meeting was held in order to consider the request about library timing.
2. Girl students had given an application to extend library timing due to exam.beyond 9.00 pm.
3. Committee members counseled this students because of security reason library timing can not be extended for female students, she understood the seriousness and gave positive response.
4. There were no big issues recorded related to student activities.

Director
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